**Toolamba Primary School**

**Toolamba P.S Student Bus Code of Conduct.**

**RIGHTS & RESPONSIBILITIES**

We believe that all children have a right to travel safely & comfortably on our school bus.

To achieve this right, all children have a responsibility to behave in a way to allow this to occur.

**Rules for bus travel:**

* Make sure you are always standing off the road when waiting for the bus and strictly no playing on the road.
* Make sure the bus has stopped completely before trying to get on.
* Get on and off the bus quietly.
* Stay in your seat while the bus is moving.
* Stay in your seat until the bus stops.
* Always wear a seat belt.
* Sit in your allocated seat.
* Keep your hands and feet out of the aisle.
* Do not touch other people or their property.
* No phone, cameras, speakers, or electronic devices on the bus
* Do not distract drivers with shouting or unruly behaviour.
* No throwing or rolling objects such as toy cars, drink bottles or shoes down the bus.
* When you get off the bus only cross the road when the bus has left, and it is safe to do so.

**To ensure students are considerate to one another and their bus driver, they must agree to:**

• Not eating or drinking on the school bus.

• Use an inside voice, no calling out or offensive signs to passing traffic or people.

• Listen to the bus driver and bus captain. They are responsible for maintaining school bus safety and have the authority to report any vandalism or misbehaviour including but not limited to bullying, teasing, or aggression.

* Let the bus captain, driver or teacher know if people are not following the rules.

**CONSEQUENCES**

Consequences are not punishment but a result of a previous action. Therefore, if a rule is broken there will always be a consequence in line with Student Welfare & Discipline Policy.

Consequences will depend on: Severity of behaviour, age, level of emotional & social maturity of the child.

**The process involves:**

1. First incident: Verbal warning

2. Second incident: Written report /phone call to parent/carer

3. Third Incident: Two days suspension from travelling by bus.

4. Forth Incident: Suspension from the travelling by bus for the remainder of the term, year or appropriate time determined by the principal.

Permission given by the parent is necessary for children to leave the bus at stops other than their own either via a written note or verbal communication with teacher/bus driver.

Parents, please wait in the same side of the road that their children will leave the bus.

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Parent/Guardian) have discussed the

content and importance of the Bus Code of Conduct with my Child/Children

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Child’s name)

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Child’s Signature)

Date:\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_