



## PARENT PAYMENT ARRANGEMENT

Dear Parent

Toolamba Primary School is looking forward to another great year of teaching and learning and would like to advise you of Toolamba Primary School's parent payment arrangements for 2021.

Please find the relevant fee schedule for attached. Please complete this form and return to the school by **1<sup>st</sup> November 2020** so the school can prepare accordingly.

Toolamba Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

### Financial Support for Families

Toolamba Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Various payment options are available to parents in these situations. These options are outlined on the following page.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Heather Kennedy*

Ph: 03 58265212 | Email: [toolamba.ps@education.vic.gov.au](mailto:toolamba.ps@education.vic.gov.au)

### Payment Methods

Parent payments and contributions can be made online by BPAY. The BPAY Biller Code & Reference Number is printed on the Family's Account Statement. Payments by EFTPOS, cash or cheque are available at the office. We would appreciate payment by the end of second term, unless otherwise arranged.

### Refunds

- **Cancellations** - Should an event be cancelled; refunds to parents/guardians will, in the first instance, be credited to outstanding Essential Educational Items and Optional Extras (*DE&T Parent Payments in Victorian Government Schools Policy*).
- **Student unable to attend** - Should a parent/guardian seek a refund of an excursion cost paid to the school because of the inability of the student to attend for a legitimate reason (for example, because of illness), a refund will be made in accordance with the procedures as set out below.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

*Heather Kennedy*

*Principal*

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*School Council President*

Voluntary Contributions

Toolamba Primary School continues to welcome your voluntary contributions to support our school.

You can make a voluntary contribution to any of the specific priorities outlined in the table below:

VOLUNTARY CONTRIBUTIONS

1.

**IT - \$30.00 per student.** The purchasing of ipads and laptops is done without IT funding from DET. This money will go towards our rolling Laptop & iPad Replacement Program to maintain our ratio of 1:1 technology in the school. This also alleviates parents having to provide their children with their own devices, as many schools do.  
As all our children benefit from the provision of the modern and personalised IT within our school, we would like to appeal to all families to opt into the voluntary contribution
2.

**Grounds - \$50.00 per family.** - Whilst the school receives a small amount of money in funding for covering the costs of maintaining our grounds, it will fall short. Also, as Working Bees are no longer recommended by the Department due to OH&S requirements, the school now pays for the quarterly grounds maintenance and clean-up. We would like to appeal to families to pay the voluntary contribution so we can maintain our grounds to the high standard that we currently enjoy and value

.....please detach and return your preferred Payment Option to school.....

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family	Amount
Information Technology	No	\$30 per student	
The general maintenance of the school grounds	No	\$50 per family	
			TOTAL \$

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

PAYMENT OPTIONS:  
Please indicate your preferred method of payment:

Option A (full amount at the beginning of Term 1)

Option B (50% -half yearly payment)

Option C (25% payment at the beginning of each Term)

Option D (other payment arrangements)\*

Tick box

Tick box

Tick box

Tick box

\*(If selecting Option D please make an appointment with the school to discuss your circumstances and the available options)

STUDENT NAME\_\_\_\_\_ AUTHORISING SIGNATURE\_\_\_\_\_  
Date\_\_\_\_\_

## YEAR LEVEL FEE DETAIL- 2021

YEAR LEVEL: Foundation

Below is a list of items and activities which are essential for your child to learn the standard curriculum

DESCRIPTION	QTY REQ.	UNIT PRICE	TOTAL \$
PENCILS FABER JUNIOR GRIP HB	4	0.94	\$3.76
FABER CONNECTOR PENS – WALLET OF 10	2	4.13	\$8.26
SCISSORS CELCO BLUE HANDLE 15CMS (RIGHT HAND)	1	2.15	\$2.15
BOSTIK BLUSTICK 35G	5	2.74	\$13.70
WHITEBOARD MARKER—ARTLINE 577 BULLET BLACK	2	3.16	\$6.32
COLOUR PENCILS - NORRIS CLUB	2	6.10	\$12.20
SCRAP BOOK—MEGASaurus	10	1.75	\$17.50
MINI MAGNETIC WHITEBOARD (Elizabeth Richards 30x40cm)	1	24.00	\$24.00
Life Education Program	1	12.00	\$12.00
<b>ESSENTIAL BULK SUPPLIES</b>			
These include cover paper, newsprint, paint, coloured paper , batteries, markers			
cartridge paper, reading material, laminating pouches, art materials & tissues			\$60.11
	<b>TOTAL</b>		<b>\$160.00</b>

## EXCURSION/ACTIVITY LEVY

Whole School Excursion	\$40.00
3 x Performance	\$21.00
Swimming	\$64.00
	<b>TOTAL</b>
	<b>\$125.00</b>

## YEAR LEVEL FEE DETAIL- 2021

YEAR LEVEL: Gr 1

Below is a list of items and activities which are essential for your child to learn the standard curriculum

DESCRIPTION	QTY REQ.	UNIT PRICE	TOTAL \$
Micador colourfun Eco Marker 48 assorted	1	14.30	\$14.30
PENCILS FABER JUNIOR GRIP HB	8	0.94	\$7.52
MARBIG CLEAR PLASTIC CASE WITH ZIP	3	1.59	\$4.77
SCISSORS CELCO BLUE HANDLE 15CMS (RIGHT HAND)	1	2.15	\$2.15
BOSTIK BLUSTICK 35G	6	2.74	\$16.44
Marbig Clearfront Display Books	4	1.43	\$5.72
EXERCISE BOOK – 225 X 175MM 48 PAGE 8MM	4	0.40	\$1.60
PREMIUM EXERCISE BOOK DOTTED THIRDS 24 MM	5	0.55	\$2.75
COLOUR PENCILS - Norris Club Maxi Learner 10	2	6.10	\$12.20
READER COVER	1	2.30	\$2.30
RULER – UNPOLISHED 30CM RULEX NO. 100/M11	1	0.48	\$0.48
SCRAP BOOK—MEGASaurus	7	1.75	\$12.25
Cooking/class science activity	1	5.00	\$5.00
Life Education Program	1	12.00	\$12.00
<b>ESSENTIAL BULK SUPPLIES</b>			
These include cover paper, newsprint, coloured paper, paint, , batteries, markers			
cartridge paper, reading material, laminating pouches, art materials & tissues			\$60.52
<b>TOTAL</b>			<b>\$160.00</b>

## EXCURSION/ACTIVITY LEVY

Whole School Excursion	\$40.00
2 x Performance @ \$8.00	\$16.00
Swimming	\$64.00
Grade 1 Tea & Activity	\$25.00
<b>TOTAL</b>	<b>\$145.00</b>

Below is a list of items and activities which are essential for your child to learn the standard curriculum

DESCRIPTION	QTY REQ.	UNIT PRICE	TOTAL \$
MICADOR COLOURFUN ECO MARKERS	1	14.30	\$14.30
PENCILS FABER JUNIOR GRIP HB	8	0.94	\$7.52
MARBIG CLEAR PLASTIC CASE WITH ZIP	3	1.59	\$4.77
SCISSORS CELCO BLUE HANDLE 15CMS (RIGHT HAND)	1	2.15	\$2.15
BOSTIK BLUSTICK 35G	6	2.74	\$16.44
MARCLEARFRONT DISPLAY BOOKS	5	1.43	\$7.15
EXERCISE BOOK – 225 X 175MM 48 PAGE 8MM	6	0.40	\$2.40
PREMIUM EXERCISE BOOK DOTTED THIRDS 24 MM	6	0.55	\$3.30
GRAPH GRID BOOK 48 PG	3	0.69	\$2.07
COLOUR PENCILS - NORRIS CLUB MAXI LEARNER 10	2	6.10	\$12.20
RULER – UNPOLISHED 30CM RULEX NO. 100/M11	1	0.48	\$0.48
MINI SCRAP BOOK 165 x225mm	4	0.86	\$3.44
SCRAP BOOK—MEGASaurus	8	1.75	\$14.00
Cooking/class science activity	1	5.00	\$5.00
Life Education Program	1	12.00	\$12.00
<b>ESSENTIAL BULK SUPPLIES</b>			
These include cover paper, newsprint, coloured paper, paint, , batteries, markers			
cartridge paper, reading material, laminating pouches, art materials & tissues			\$52.78
<b>TOTAL</b>			<b>\$160.00</b>

## EXCURSION/ACTIVITY LEVY

Whole School Excursion	\$40.00
2 x Performance @ \$8.00	\$16.00
Swimming	\$64.00
Grade 2 Tea /Activity/Sleepover	\$30.00
<b>TOTAL</b>	<b>\$150.00</b>

Below is a list of items and activities which are essential for your child to learn the standard curriculum

DESCRIPTION	QTY REQ.	UNIT PRICE	TOTAL \$
CAYOLA MARKERS	1	5.42	\$5.42
STAEDTLER 12 PACK	1	3.27	\$3.27
PENCILS GREYLEAD STAEDTLER HB	6	0.58	\$3.48
SHARPENER DOUBLE WITH CONTAINER	1	1.50	\$1.50
BOSTIK BLUSTICK 35G	6	2.74	\$16.44
MARBIG CLEARFRONT DISPLAY BOOK	1	1.66	\$1.66
MARBIG DOCUMENT WALLETS	6	0.76	\$4.56
WHITEBOARD MARKER ARTLINE 579 BLUE	2	3.16	\$6.32
READING JOURNAL- MIDDLE	1	4.09	\$4.09
KLUWELL MY HOME READING	1	4.96	\$4.96
SPECIAL WORD COLLECTION BOOK	1	3.59	\$3.59
SHARP CALCULATOR EL240SAB DUAL POWER	1	10.20	\$10.20
EXERCISE BOOK 14MM 64PD DOTTED THIRDS	3	0.82	\$2.46
EXERCISE BOOK – 225 X 175MM 96PAGE 14MM DOTTED THIRDS	4	1.14	\$4.56
EXERCISE BOOK 10MM GRAPH	4	1.22	\$4.88
RULER UNPOLISHED 30CM	1	0.48	\$0.48
MINI SCRAPBOOKS	2	0.86	\$1.72
PROJECT BOOK 64 PAGE	7	1.37	\$9.59
PREMIUM 64 PGE SCRAPBOOK	2	1.75	\$3.50
STAEDTLER CORRECTION PENCIL	3	0.46	\$1.38
STAEDTLER ERASER 526B30	2	1.02	\$2.04
Life Education Program	1	12.00	\$12.00
<b>ESSENTIAL BULK SUPPLIES</b>			
These include cover paper, newsprint, coloured paper, paint, batteries, markers cartridge paper, reading material, laminating pouches, art materials & tissues			\$51.90
<b>TOTAL</b>			<b>\$160.00</b>

### EXCURSION/ACTIVITY LEVY

Whole School Excursion	\$40.00
2 x Performance @ \$8.00	\$16.00
Swimming	\$64.00
Sports Day at Tatura	\$9.00
<b>TOTAL</b>	<b>\$129.00</b>

## YEAR LEVEL FEE DETAIL- 2021

YEAR LEVEL: Gr 4

Below is a list of items and activities which are essential for your child to learn the standard curriculum

DESCRIPTION	QTY REQ.	UNIT PRICE	TOTAL \$
CAYOLA MARKERS	1	5.42	\$5.42
STAEDTLER 12 PACK	1	3.27	\$3.27
PENCILS GREYLEAD STAEDTLER HB	4	0.58	\$2.32
SHARPENER DOUBLE WITH CONTAINER	1	1.50	\$1.50
BOSTIK BLUSTICK 35G	6	2.74	\$16.44
MARBIG CLEARFRONT DISPLAY BOOK	1	1.66	\$1.66
MARBIG DOCUMENT WALLETS	4	0.76	\$3.04
WHITEBOARD MARKER ARTLINE 579 BLUE	1	3.16	\$3.16
READING JOURNAL- MIDDLE	1	4.09	\$4.09
KLUWELL MY HOME READING	1	4.96	\$4.96
SPECIAL WORD COLLECTION BOOK	1	3.59	\$3.59
SHARP CALCULATOR EL240SAB DUAL POWER	1	10.20	\$10.20
EXERCISE BOOK 14MM 64PD DOTTED THIRDS	4	0.82	\$3.28
EXERCISE BOOK – 225 X 175MM 96PAGE 14MM DOTTED THIRDS	7	1.14	\$7.98
EXERCISE BOOK 10MM GRAPH	4	1.22	\$4.88
RULER UNPOLISHED 30CM	1	0.48	\$0.48
MINI SCRAPBOOKS	2	0.86	\$1.72
PROJECT BOOK 64 PAGE	7	1.37	\$9.59
PREMIUM 64 PGE SCRAPBOOK	3	1.75	\$5.25
STAEDTLER CORRECTION PENCIL	3	0.46	\$1.38
STAEDTLER ERASER 526B30	2	1.02	\$2.04
Life Education Program	1	12.00	\$12.00
<b>ESSENTIAL BULK SUPPLIES</b>			
These include cover paper, newsprint, coloured paper, paint, batteries, markers cartridge paper, reading material, laminating pouches, art materials & tissues			\$51.75
<b>TOTAL</b>			<b>\$160.00</b>

## EXCURSION/ACTIVITY LEVY

Whole School Excursion	\$40.00
2 x Performance @ \$8.00	\$16.00
Swimming	\$64.00
Sports Day at Tatura	\$9.00
AFL Sports Clinic	\$6.00
<b>TOTAL</b>	<b>\$135.00</b>

Below is a list of items and activities which are essential for your child to learn the standard curriculum

DESCRIPTION	QTY REQ.	UNIT PRICE	TOTAL \$
STAEDTLER PENCILS HB	4	0.58	\$2.32
MARBIG CLEAR PLASTIC CASE WITH ZIP	2	1.59	\$3.18
SCISSORS CELCO BLUE HANDLE 15CMS (RIGHT HAND)	1	2.15	\$2.15
BOSTIK BLUSTICK 35G	4	2.74	\$10.96
PENS – BIC CRYSTAL MEDIUM POINT BLUE	4	0.38	\$1.52
PENS – BIC CRYSTAL MEDIUM POINT RED	4	0.38	\$1.52
MARBIG CLEARFRONT DISPLAY BOOKS	4	1.66	\$6.64
CLIP BOARD—A4 PVC WITH COVER	1	3.72	\$3.72
MARBIG DOCUMENT WALLET	4	0.76	\$3.04
MARBIG COLOURHIDE NOTEBOOK 120PG	1	2.90	\$2.90
KLUWELL MY HOME READING	1	4.96	\$4.96
PROTEXT BINDER BOOK DOTTED THIRDS 64 PG	5	0.87	\$4.35
PROTEXT BINDER BOOK DOTTED THIRDS 64 PG	5	0.72	\$3.60
ERASER – STAEDTLER 526B30	2	1.02	\$2.04
GRAPH GRID BOOK 48 PG	3	0.69	\$2.07
COLOUR PENCILS - NORRIS CLUB MAXI LEARNER 10	2	6.10	\$12.20
RULED PAPER DOTTED THIRDS 4MM DOUBLE SIDED	1	7.14	\$7.14
RULER – UNPOLISHED 30CM RULEX NO. 100/M11	1	0.48	\$0.48
MINI SCRAP BOOK 165 x225mm	3	0.86	\$2.58
KLUWELL DO IT DIARY	1	11.11	\$11.11
SHARPENER DOUBLE WITH CONTAINER	1	1.50	\$1.50
Cooking	1	5.00	\$5.00
Life Education Program	1	12.00	\$12.00
<b>ESSENTIAL BULK SUPPLIES</b>			
These include cover paper, newsprint, coloured paper, paint , batteries, markers			
cartridge paper, reading material, laminating pouches, art materials & tissues			\$53.02
<b>TOTAL</b>			<b>\$160.00</b>

## EXCURSION/ACTIVITY LEVY

Whole School Excursion	\$40.00
2 x Performance @ \$8.00	\$16.00
Swimming	\$64.00
Sports Day at Tatura	\$6.00
AFL Sports Clinic	\$9.00
District Sports Day	\$10.00
<b>TOTAL</b>	<b>\$145.00</b>

Below is a list of items and activities which are essential for your child to learn the standard curriculum

DESCRIPTION	QTY REQ.	UNIT PRICE	TOTAL \$
STAEDTLER PENCILS HB	4	0.58	\$2.32
MARBIG CLEAR PLASTIC CASE WITH ZIP	3	1.59	\$4.77
SCISSORS CELCO BLUE HANDLE 15CMS (RIGHT HAND)	1	2.15	\$2.15
BOSTIK BLUSTICK 35G	4	2.74	\$10.96
PENS – BIC CRYSTAL MEDIUM POINT BLUE	4	0.38	\$1.52
PENS – BIC CRYSTAL MEDIUM POINT RED	4	0.38	\$1.52
MARBIG CLEARFRONT DISPLAY BOOKS	4	1.43	\$5.72
CLIP BOARD—A4 PVC WITH COVER	1	3.72	\$3.72
MARBIG DOCUMENT WALLET	4	0.70	\$2.80
MARBIG COLOURHIDE NOTEBOOK 120PG	1	2.90	\$2.90
KLUWELL MY HOME READING	1	4.96	\$4.96
PROTEXT BINDER BOOK DOTTED THIRDS 64 PG	5	0.87	\$4.35
PROTEXT BINDER BOOK DOTTED THIRDS 64 PG	5	0.72	\$3.60
ERASER – STAEDTLER 526B30	2	1.02	\$2.04
GRAPH GRID BOOK 48 PG	3	0.69	\$2.07
COLOUR PENCILS - NORRIS CLUB MAXI LEARNER 10	2	6.10	\$12.20
RULED PAPER DOTTED THIRDS 4MM DOUBLE SIDED	1	7.14	\$7.14
RULER – UNPOLISHED 30CM RULEX NO. 100/M11	1	0.48	\$0.48
MINI SCRAP BOOK 165 x225mm	2	0.86	\$1.72
KLUWELL DO IT DIARY	1	11.11	\$11.11
SHARPENER DOUBLE WITH CONTAINER	1	1.50	\$1.50
Cooking	1	5.00	\$5.00
Life Education Program	1	12.00	\$12.00
<b>ESSENTIAL BULK SUPPLIES</b>			
These include cover paper, newsprint, coloured paper, paint, , batteries, markers			
cartridge paper, reading material, laminating pouches, art materials & tissues			\$53.45
<b>TOTAL</b>			<b>\$160.00</b>

## EXCURSION/ACTIVITY LEVY

Whole School Excursion	\$40.00
2 x Performance @ \$8.00	\$16.00
Swimming	\$64.00
Sports Day at Tatura	\$9.00
AFL Sports Clinic	\$6.00
District Sports Day	\$10.00
<b>TOTAL</b>	<b>\$145.00</b>